

Subject: RE: Clarification Email: A-2018-001605/KK

Date: Wednesday, March 6, 2019 at 12:13:36 PM Eastern Standard Time

From: Kodua, Kofi (HC/SC)

To: Dexter McMillan

CC: Buckley, Kathleen (HC/SC)

Hi Dexter,

Thanks for the confirmation. I will forward the changes to my OPIs for next steps.

Sincerely,

Kofi

From: Dexter McMillan [mailto:DexterMcMillan@cmail.carleton.ca]

Sent: 2019-03-06 12:10 PM

To: Kodua, Kofi (HC/SC)

Cc: Buckley, Kathleen (HC/SC)

Subject: Re: Clarification Email: A-2018-001605/KK

Hi Kofi,

Thanks for sending this. I am confirming we had this conversation and that these alterations are acceptable. Also, please go ahead and remove drafts, emails and public information.

Thanks,

Dexter McMillan

dexter.mcmillan@carleton.ca

www.dextermcmillan.ca

@dexmcmillan

From: "Kodua, Kofi (HC/SC)" <kofi.kodua@canada.ca>

Date: Wednesday, March 6, 2019 at 12:00 PM

To: Dexter McMillan <DexterMcMillan@cmail.carleton.ca>

Cc: "Buckley, Kathleen (HC/SC)" <kathleen.buckley@canada.ca>

Subject: Clarification Email: A-2018-001605/KK

Our file: A-2018-001605 / KK

Dexter McMillan

385 Holland Avenue, Unit 3

Ottawa, Ontario

K1Y 0Y9

Dear Mr. McMillan:

This is to acknowledge receipt of your request made under the *Access to Information Act* (the *Act*) for the following information:

All consumer product or cosmetic incident reports, including but not limited to those reported by industries, with date reported between September 1, 2018 to present.

Your request and application fee were received by our office on February 06, 2019, however, we are unable to proceed with your request as stated. Clarification is required in order that we may determine whether Health Canada has records relevant to your request.

As discussed on the telephone, the scope of your request is too broad and therefore we are anticipating very large volume of records and which may also require very extensive consultations. It is going to take some time to process at the current scope of your request. In order to expedite the processing, you have agreed to narrow the scope of your request to aggregated reports and general category information in an excel format with no specific third parties information and personal information. Also can drafts, emails and public information be eliminated?

The processing of your request will start upon receipt of the required clarification. In the meantime, your request will be put on hold. Should we not hear from you by **April 05, 2019**, we will consider your request abandoned and the file will be closed.

Please contact the undersigned either by phone at (613) 617-8199, by email at kofi.kodua@canada.ca or by fax at (613) 941-4541, with reference to our file number cited above. In the event that our program officials require clarification of your request in order to properly identify the relevant records, you will be contacted by us.

Health Canada is committed to assist you with your request and will ensure that every reasonable effort is made to help you receive a complete, accurate and timely response. More information about the Principles for Assisting Applicants is available at:

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=18310#appC>

Please be advised that you are entitled to complain to the Office of the Information Commissioner of Canada concerning the processing of your request within 60 days of the receipt of this notice. In the event you decide to avail yourself of this right, your notice of complaint can be made online at: <http://www.oic-ci.gc.ca/eng/lc-cj-logde-complaint-deposer-plainte.aspx> or by mail to:

Office of the Information Commissioner of Canada
30 Victoria Street
Gatineau, Quebec K1A 1H3

We are happy to be able to offer you a new and fast way to receive answers to your inquiries at no additional cost to you. EPOST Connect is a secure messaging service that protects your documents, files and messages (see attached). As a result, your identity and all information sent to our office will be protected, and your privacy rights will be respected at all times under the *Privacy Act*.

Once you have created your EPOST Connect account, we ask that you inform our office by email at: hc.atip-aiprp.sc@canada.ca

Yours sincerely,

Kofi Kodua
ATIP Officer

Senior Analyst, Access to Information and Privacy Division
Health Canada and Public Health Agency of Canada / Government of Canada
kofi.kodua@hc-sc.gc.ca / Tel: 613-617-8199 / TTY: 1-800-465-7735

Analyste principale, Division de l'accès à l'information et de la protection des renseignements personnels
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